

**LIST OF TRUSTEE PROPERTIES TO BE SOLD  
DECEMBER 6, 2024 AT 10:00 A.M.  
LOCATION:**

**POTTER COUNTY TAX OFFICE  
\*\*\* LOCATED AT 900 S POLK ST \*\*\***

FOR INFORMATION CONCERNING LOT SIZE, SQUARE FOOTAGE, EXACT LOCATION, APPRAISAL, IMPROVEMENTS, ETC., CONTACT THE POTTER-RANDALL APPRAISAL DISTRICT AT # (806) 358-1601, 5701 HOLLYWOOD RD (LOOP 335) or [www.prad.org](http://www.prad.org)

FOR INFORMATION CONCERNING ZONING, CONTACT THE CITY OF AMARILLO AT # (806) 378-3000.

**\*\*\*READ INSTRUCTIONS ON BID SHEET\*\*\***

**Complete a separate bid sheet for each property desired and place each bid sheet in a separate envelope with the property's physical address on the outside of the envelope(s).**

**A single bid on multiple properties will NOT be accepted.  
Each property must be bid on separately**

**The only names that will appear on the deeds will be  
the names listed on the bid sheet.**

**THE CITY WILL NOT AWARD PROPERTY TO BIDDERS THAT HAVE DELINQUENT ACCOUNTS WITH THE CITY OF AMARILLO.  
FOR CITY DELINQUENT ACCOUNT INQUIRIES, PLEASE CALL JENNIFER MAUPIN AT (806) 378-6205. SHE WILL PROVIDE YOU WITH A LETTER FROM THE CITY STATING THAT YOU ARE NOT DELINQUENT WITH THE THEM.  
YOU MUST SUBMIT THIS LETTER WITH YOUR BID.**

IF YOU WOULD LIKE TO BE ON OUR E-MAILING LIST, PLEASE FORWARD YOUR REQUEST TO [katrinaadams@co.potter.tx.us](mailto:katrinaadams@co.potter.tx.us). IF YOU DO NOT HAVE INTERNET ACCESS AND YOU WOULD LIKE TO RECEIVE IT BY MAIL THEN SEND A SELF-ADDRESSED, STAMPED ENVELOPE TO: POTTER COUNTY TAX OFFICE % TRUSTEE PROPERTY, PO BOX 2289, AMARILLO, TX 79105.

# BID SUBMISSION FOR TRUSTEE PROPERTY

## INSTRUCTIONS:

A. Bid forms may be obtained from the Potter County Tax Office. If bidding on more than one property, a separate bid form must be completed on each property.

B. Bids submitted by mail must be in a sealed envelope, and placed in another envelope for mailing. All envelopes must be labeled with the property's physical address. **Potter County reserves the right to reject any and all bids.** Bids from parties with delinquent taxes in Potter County will not be accepted. All properties may be subject to the Right of Redemption according to Section 34.21 of the Texas Property Tax Code.

C. Bids must be received in the Potter County Tax Office not later than 5:00 P.M., **December 5, 2024**. Bids will be opened at **10:00 A.M., December 6, 2024**, and all interested parties are invited to attend. For additional information, please call # 342-2601.

D. Bidders need to check with the City of Amarillo prior to placing a bid to ensure they do not have a delinquency with their accounting department.

**1. Person(s) submitting the bid:** (The only names that will appear on the deed will be the names listed on this bid sheet.)

(please print **legibly** & use ink)

Name: \_\_\_\_\_

Address: \_\_\_\_\_

City, \_\_\_\_\_ State, \_\_\_\_\_  
Zip: \_\_\_\_\_

Telephone Number: \_\_\_\_\_ e-mail address: \_\_\_\_\_

Signature: \_\_\_\_\_

**2.** I hereby submit a bid of \$ \_\_\_\_\_ on the property described below:

\_\_\_\_\_  
(legal description)

\_\_\_\_\_  
(physical address)

**3.** Payment is due plus \$39.00 for filing of the deed, at the time the successful bidder is notified.

**TRUSTEE SALE LIST**

**LEGAL DESCRIPTION**

**PHYSICAL ADDRESS AS LISTED IN TAX RECORDS**

#121432/#1214321

LOT                    5    BLOCK

28

1202 S WESTERN ST

ODOM-COTTEN SUB

ROBERTS PLACE

MINIMUM BID \$35,000.00

108308

LOT                    BLOCK

1

927 BOWIE ST

N 4F FT OF 16 AND ALL OF 17

BIVINS ADDN REV

MINIMUM BID \$30,000.00